

**PLYMOUTH TOWNSHIP SUPERVISORS**  
**925 WEST MAIN STREET**  
**PLYMOUTH, PA 18651**

**Minutes of the December 2, 2024 Meeting**

The regular monthly meeting of the Plymouth Township Board of Supervisors was called to order at 6:00 P.M. by Chairman James Murphy. Supervisors, Gale Conrad and Joseph Yudichak; Solicitor, Eugene Kelley and Secretary/Treasurer, Steven Grzymiski, were also present.

**November Meeting Minutes:** Since the minutes were posted for inspection prior to the meeting, *it was moved by Mrs. Conrad, seconded by Mr. Yudichak, to dispense with the reading and to accept the minutes as presented from the meeting on November 4, 2024 and the special meeting on November 25, 2024. Motion passed 3-0.*

**Bill List:** Since it was posted for inspection prior to the meeting, *it was moved by Mrs. Conrad, seconded by Mr. Yudichak, to dispense with the reading of the bill list and to accept it as presented. Motion passed 3-0.*

**Treasurer's Report:** Since it was posted for inspection prior to the meeting, *it was moved by Mrs. Conrad, seconded by Mr. Yudichak, to dispense with the reading of the treasurer's report and accept it as presented. Motion passed 3-0.*

**Code Enforcement Officer:** Mr. Chip Stalega of Barry Isett & Associates submitted a report to the Board of Supervisors for November that detailed over seven (7) hours of site visits to various locations throughout the township, wrote two (2) Unsafe Structure Violation letters and noted that there are two (2) magisterial hearings scheduled for 12/10/24.

**Zoning Officer:** Mr. Stalega wrote one (1) Notice of Violation – Zoning Ordinance letter in November.

**Fire Companies:** . Mr. Mark Boncal, City of Nanticoke Fire Chief, informed the Supervisors that the Burn Ban ended on November 26<sup>th</sup>. Mr. Boncal thanked the supervisors and the township for their help and cooperation in remedying the situation on Tilbury Avenue regarding the numerous calls for brush fires from the vagrants trespassing on private land. Lastly, Mr. Boncal reported that the annual Santa visit from the Nanticoke Fire Department to the West Nanticoke area of the township will be on Sunday, December 22<sup>nd</sup> at 1:00pm.

**Road Department:** Mr. Vince Wysowski presented the following report for November: the road department completed the drainage project on Mountain Road and plowed and salted during the winter storms.

**Lower South Valley COG:** Mr. Grzymiski stated that the Lower South Valley COG held its last meeting on November 13<sup>th</sup> and the COG recently circulated proposed lease agreements for the fueling station to the member municipalities.

**Storm Water Awareness:** Mr. Wysowski said that the road department cleared all township drains of leaves and debris to prevent clogging and flooding.

**Engineer's Report:** No report.

**Sewer Collection:** Mr. Grzymiski: sewer fees collected to date (1/1/24 – 11/30/24): \$35,747.26.

**Solicitor's Report:** Mr. Kelley: the property on West Poplar Street was served with Motion for Contempt, Sanctions and Bench Warrant by the constable. The Luzerne County Court is expected to schedule a January court date and township officials will be expected to testify.

**Old Business:** No old business was brought before the Board.

**New Business:** 2025 Budget – Prior to adoption, Mr. Murphy solicited comments from the audience regarding the 2025 budget; upon receiving none, *it was moved by Mrs. Conrad, seconded by Mr. Yudichak*, to pass the 2025 budget as presented. *Motion passed 3-0.*

2025 Tax Ordinance – *On the motion made by Mrs. Conrad, seconded by Mr. Yudichak*, the Board of Supervisors adopted **Ordinance 1 of 2024**, which is the 2025 tax ordinance, as advertised. *Motion passed 3-0.*

Ordinance Amending Ordinance 4 of 2019 – *On the motion made by Mrs. Conrad, seconded by Mr. Yudichak*, the Board of Supervisors adopted **Ordinance 2 of 2024**, which is an ordinance amending Ordinance 4 of 2019 to replace and update the fee schedule to the agreement with the City of Nanticoke for the provision of fire protection services. *Motion passed 3-0.*

Prior to public comment, Mr. Grzymiski noted that the 2025 meeting dates and times will remain the same in 2025 as in 2024, the first Monday at 6:00 PM, with the exception of the September meeting which will be held on Tuesday, September 2, 2025 because of the Labor Day holiday.

**Public Comment:** Leonard Stadts, East Poplar Street, brought up several complaints/issues with a neighboring property. The supervisors asked Mr. Stadts for his contact information so that it could be forwarded to our building inspector/code enforcement officer.

Greg Kurtz from Advanced Code Consultants approached the Board about their municipal code services.

**Adjournment:** There being no further business to come before the Board, *it was moved by Mrs. Conrad, seconded by Mr. Yudichak*, to adjourn the meeting at 6:15 P.M. *Motion passed 3-0.*