

# PLYMOUTH TOWNSHIP SUPERVISORS

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## **Minutes of the November 6, 2023 Meeting**

The regular monthly meeting of the Plymouth Township Board of Supervisors was called to order at 6:00 P.M. by Chairman James Murphy. Supervisors, Joseph Yudichak, and Thomas Kachurak; and Secretary/Treasurer, Steven Grzymiski, were also present. Solicitor, Eugene Kelley, was absent.

**Public Comment on Agenda Items:** No public comments.

**October Meeting's Minutes:** Since the minutes were posted for inspection prior to the meeting, *it was moved by Mr. Yudichak, seconded by Mr. Kachurak*, to dispense with the reading and to accept the minutes as presented from the meeting on October 2, 2023. *Motion passed 3-0.*

**Bill List:** Since it was posted for inspection prior to the meeting, *it was moved by Mr. Yudichak, seconded by Mr. Kachurak*, to dispense with the reading of the bill list and to accept it as presented. *Motion passed 3-0.*

**Treasurer's Report:** Since it was posted for inspection prior to the meeting, *it was moved by Mr. Yudichak, seconded by Mr. Kachurak*, to dispense with the reading of the treasurer's report and accept it as presented. *Motion passed 3-0.*

**Code Enforcement Officer:** No formal report but Mr. Grzymiski noted that a magisterial hearing will be held on November 28, 2023.

**Zoning Officer:** No formal report, however; Mr. Grzymiski noted that two (2) zoning permits were issued in October for a total of \$125.00 payable to the township.

**Fire Companies:** No report, no representatives of the four adjoining municipal fire companies were present.

**Road Department:** Mr. Vince Wysowski, Road Master, stated the road department patched potholes on various roads and streets throughout the township, pumped manholes on Jersey Road, Bradley Street and Driscoll Street, and are preparing all the trucks/equipment for winter storm removal.

**Lower South Valley COG:** Mr. Wysowski said the paving project was completed on West Mountain Road with township employees and member towns of the Lower South Valley COG. Assisting the township were crews from Hanover Township, Nanticoke City, Newport Township and Sugar Notch Borough. All paving was completed according to the township's engineer's specifications.

**Storm Water Awareness:** Mr. Wysowski reported that the road department removed leaves and cleaned drains to prevent ice blockage during the winter.

**Engineer's Report:** Borton-Lawson Scope of Work – 2023 Sanitary Sewer System Rehabilitation Project – Borton\_lawson Engineering proposed a Scope of Work of \$28,000 for the 2023 Sanitary Sewer System Rehabilitation Project which includes construction and bidding documents, bidding services and construction administration. *On the motion made by Mr. Yudichak, seconded by Mr. Kachurak,* the Board of Supervisors *unanimously* approved Borton-Lawton's Scope of Work agreement.

Don Totino, Pennoni Associates Inc., emailed the township regarding the Smith Row dilapidated property. It is Mr. Totino's opinion based on the cost of prior demolitions completed this year that it will require obtaining three price quotes. Mr. Totino further expressed that he would distribute quote sheets to contractors, if the supervisors find that agreeable.

**Sewer Collection:** Mr. Grzynski reported that total sewer fees collected from 1/1/23 to 10/31/23 were \$38,150.31.

**Solicitor's Report:** No report.

**Old Business:** No old business was brought before the Board.

**New Business:** 2024 Budget Inspection – *On the motion made by Mr. Yudichak, seconded by Mr. Kachurak,* the Board of Supervisors announced that the 2024 proposed budget will be available for public inspection beginning on Friday, November 24, 2023 before its proposed passage at the December 4, 2023 meeting. The Home Rule Charter requires that the proposed budget be available for inspection for a period of at least 10 days. *Motion passed 3-0.*

**Public Comment:** Mr. Leonard Bartosiewicz, Plymouth Township Tax Collector, relayed that he was recently audited by the Luzerne County Controller for the year 2022 and there were no findings. (A copy can be found on County's website, [www.luzernecounty.org](http://www.luzernecounty.org)) Mr. Bartosiewicz indicated that he would like the Board to pass an updated Resolution authorizing him to collect fees for tax certifications. Mr. Murphy replied that the Board would be amendable to that recommendation and that he would contact the township solicitor to draft such a resolution.

**Adjournment:** There being no further business to come before the Board, *it was moved by Mr. Yudichak, seconded by Mr. Kachurak,* to adjourn the meeting at 6:06 P.M. *Motion passed 3-0.*